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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

You are hereby summoned to attend Budget Executive Committee

of Longridge Town Council to be held on

Tuesday 1st November 2022 **at 1pm**

in the Station Buildings, Berry Lane, Longridge

Jessica Dibble

Town Clerk

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**1.Welcome by Chair**

**2. To Receive Apologies**

**3. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Approval of Minutes**

To approve minutes of meeting held on 2nd August 2022

**5. Public Time**

To invite and listen to issues raised by members of the public.

**6. Financial Accounting Statement**

**Committee to review** the financial position for 2022 / 2023

**7. Financial Regulations Document**

**Committee to review and approve** Financial Regulations Document.

**8. Grant Application Policy**

**Committee to review** the revised Grant Application Policy

**9. Grant Application Form**

**Committee to review** the revised Grant Application Form

**10. Remembrance Sunday**

**Committee to discuss and agree** a budget line for, The Opening of the Memorial Gardens, Remembrance Day and Remembrance Sunday (Parade).

**11. Quote for works – Lentech**

**Committee to discuss** the quote received for outstanding electrical works.

**12. Precept Discussion Dates**

**Committee to discuss**

Proposed date Tuesday 22nd November 2022 at 1pm.

**13.Scribe Online Booking System**

**Committee to discuss** the cost of implementing an online booking system with our current financial system.

**14. Grant Request U3A**

**Committee to review and discuss** the grant request received from U3A

**15. Date of Next Meeting**

**Precept discussion meeting - Tuesday 22nd November 2022 in The Station Buildings Meeting Room**

**Budget Meeting - Tuesday 6th December 2022 at 1pm in The Station Buildings Meeting Room**